



Telford Infant School Admissions Statement

Manager:	Headteacher
Date of latest update:	December 2016
Date of next review:	June 2018

The Policy is available for staff on the Learning Platform

Admission to the Reception classes takes place the term after the child is 4 years old. There is one intake – September – for all the reception children in the year. For deferred places see LA Admissions Guidance.

Admission to the Reception classes is organised through the LA Central Admission Service and administered by them within their agreed criteria. This is shared with parents through a booklet supplied by the LA, which explains the admissions criteria and process. It includes a form that the parents complete and return to the LA (see LA Admissions Guidance – contact details 01926 410410 email admissions@warwickshire.gov.uk).

Admission to our school – after the September intake for all classes - can take place throughout the year depending on the availability of places - noting the standard number of the school is 90 and no infant class can be larger than 30 children. All admissions to the school are managed by the LA, contact details above.

Whatever time of year children are admitted to our school we acknowledge the need to work very closely with the family so that all feel supported.

The principles and practices that underpin our thinking include:

- To value the partnership between home and school and we view this as joint responsibility
- Establishing mutual respect and trust
- Building on common ground and shared purpose but acknowledging differences
- Making a commitment to work together with the child at the centre of each discussion
- Shared learning opportunities
- Acknowledging the home as the key element in children's learning
- Valuing cultural differences
- To provide an education that reflects the child's experiences and aspirations making learning challenging, appropriate, relevant and exciting.

All families are encouraged to visit the school.

Families of Reception children can participate in a range of activities to develop positive partnerships. They include opportunities for:

- Parents to attend a Welcome Meeting at school in the summer term where there they can meet the class teacher and other staff
- Teachers to visit the children in their own pre-school setting
- Children to come into school with a member of their family for the morning or the afternoon on Induction Day
- Children to come to school for a story session
- Each child to receive a home visit from their new teacher at the start of the autumn term
- Starting school in small groups on a part-time basis