



# Telford Infant School

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12<sup>th</sup> March 2019

Dear Parents/Carers

We would like to invite you to attend a learning review for your child on:

Tuesday 24<sup>th</sup> March **or** Thursday 26<sup>th</sup> March

You will be able to sign up for one 10 minute review with your child's class teacher, between 3.40pm and 6.20pm. All parents evening bookings will need to be made through eSchools parents evening booking system. Therefore, if you have not yet signed up for eSchools, you will have to use the login details provided previously in order to register and book an appointment.

To access eSchools you need to go to our school website: [www.telfordinfant.co.uk](http://www.telfordinfant.co.uk) and click on the eSchools login button at the top right hand corner. This will take you directly to the login page.

1. As a parent log onto your eschools account
2. Click on the parents evening tab
3. Click on 'Tuesday 24th March' or 'Thursday 26th March'
4. Choose the time slot you would like to book

The online system will be available to book a time slot from the Tuesday 17<sup>th</sup> March at 12.00 noon until Monday 23<sup>rd</sup> March 11.00am. You do not need to bring confirmation of booking times with you as we will have this information in school.

Feedback from the last round of Learning Reviews indicated that the most productive meetings tended to be when the children weren't present. However, we are very keen to meet with all parents/carers and understand that some families may have to bring their child with them. We are sorry but we are unable to supervise unattended children during your appointment.

Yours sincerely

Viv Lawton  
Office Assistant

