



Telford Infant School

Headteacher: Mrs S.A. Oustayiannis

Kelvin Road

Lillington

LEAMINGTON SPA

CV32 7TE

Telephone: (01926) 425544

E.Mail: admin2326@welearn365.com

www.telfordinfant.co.uk

Thursday 11th March 2021

Dear Parents/Carers

We would like to invite you to attend an online Teams learning review for your child on:

Thursday 25th March **or** Monday 29th March **or** Wednesday 31st March

You will be able to sign up for one **10 minute** review with your child's class teacher, between 4.00pm and 6.15pm. All parents evening bookings will need to be made through eSchools parents evening booking system. Therefore, if you have not yet signed up for eSchools, you will have to use the login details provided previously in order to register and book an appointment.

To access eSchools you need to go to our school website: www.telfordinfant.co.uk and click on the eSchools login button at the top right hand corner. This will take you directly to the login page. Please click the links below for a parents' guide on how to book an appointment: <https://www.youtube.com/watch?v=OVZhIS-dKyU>

Alternatively, and providing you download the eSchools App, you will also be able to book an appointment via the App on your mobile device: <https://www.youtube.com/watch?v=hg2M2eDXSIQ>

The online system will be available to book a time slot from 12.00 noon on Monday 15th March and will close at 12.00 noon on Monday 22nd March.

Following your eschools booking, your child's class teacher will then schedule the learning review meeting in your child's teams calendar which is how you will access the meeting. We ask that your child (or other children in the household) are not part of the meeting. All meetings will be recorded for safeguarding purposes. Please ensure that you have your child's team login and know how to login and access the calendar. If you have any difficulties with this please speak to your child class teacher asap.

Kind regards

Louise Roberts

Deputy Headteacher

