

Telford Infant School

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19th November 2021

Dear Parents and Carers,

CHANGE TO TEACHING DAYS IN MAGENTA - MRS WALSH AND MS ROBERTS

You may have read the letter that was recently sent to all parents letting them know that Mrs Penton will be leaving Telford Infants at Christmas.

Ms Roberts will be taking over Mrs Penton's SENDCo role and handover is already taking place during her Deputy Headship time. However, when Ms Roberts becomes our school SENDCo in January she will need additional time to fulfil this very busy role. I am writing to let you know that from January Mrs Walsh has kindly agreed to teach an extra day a week which will provide the time Ms Roberts needs as well as ensuring consistency for the children in Magenta class who have settled so happily with their class teachers.

Teaching arrangements for Magenta Class for Spring and Summer Terms 2022 will be as follows:

- Mrs Walsh will teach Magenta Class on Mondays, Tuesdays, Wednesdays and Thursdays.
- Ms Roberts will teach Magenta Class on Fridays.

Ms Roberts works fulltime and regularly pops into Magenta throughout the week to see the children so they will still get to see lots of her! Ms Roberts is also the reception phase leader and will continue with this role.

Yours sincerely,

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