



Telford Infant School

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1st October 2020

Dear Parents/Carers

We would like to invite you to attend an online Teams learning review for your child on:

Thursday 15th October **or** Tuesday 20th October **or** Thursday 22nd October

You will be able to sign up for one **10 minute** review with your child's class teacher, between 4.00pm and 6.15pm. All parents evening bookings will need to be made through eSchools parents evening booking system. Therefore, if you have not yet signed up for eSchools, you will have to use the login details provided previously in order to register and book an appointment.

To access eSchools you need to go to our school website: www.telfordinfant.co.uk and click on the eSchools login button at the top right hand corner. This will take you directly to the login page.

Please click the links below for a parents' guide on how to book an appointment:

<https://www.youtube.com/watch?v=OVZhIS-dKyU>

Alternatively, and providing you download the eSchools App, you will also be able to book an appointment via the App on your mobile device:

<https://www.youtube.com/watch?v=hg2M2eDXSIQ>

The online system will be available to book a time slot from 12.00 noon on Monday 5th October and will close at 12.00 noon on Monday 12th October.

As outlined in the previous letter about activating your child's teams login, we ask that your child (or other children in the household) are not part of the meeting. All meetings will be recorded for safeguarding purposes.

Please refer to the Teams letter dated 24/9 if you have not yet activated your child's teams login.

Ms L Roberts
Deputy Head

