

TELFORD INFANT SCHOOL RISK ASSESSMENT

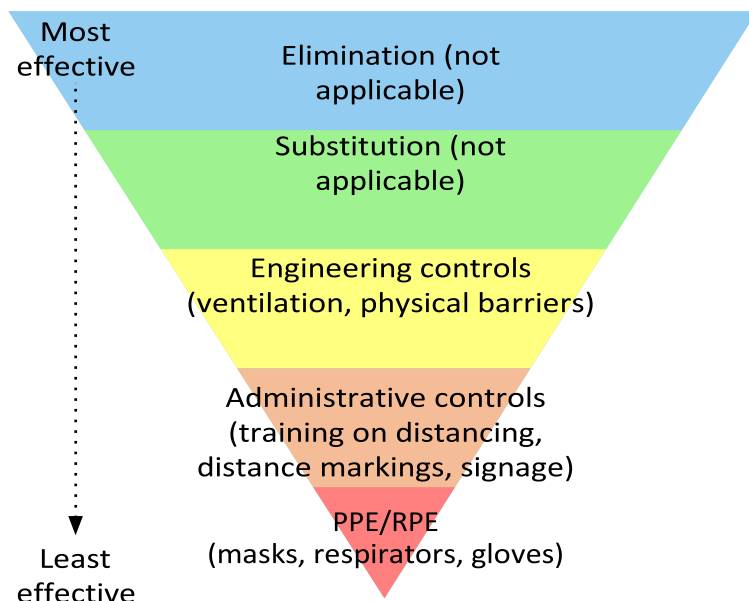


COVID-19 RISK ASSESSMENT – ACADEMIC YEAR 2021-22	
Risk Assessment for:	Day to day operation of the school
Date of Risk Assessment:	4 th February 2022
Review Date:	18 th March 2022 or earlier if necessary
Risk Assessment Version:	4

This Risk Assessment recognises that the COVID-19 virus is a hazard. It also reflects that the virus is spread in minute water droplets that are expelled from the body through sneezing, coughing, talking, and breathing. The virus can be transferred to the hands and from there to surfaces. It can survive on surfaces for a period of time after transfer (depending on such things as the surface type, its moisture content and temperature). This risk assessment concludes that if it is passed from one person to another, while many survive infection, some may die from the disease. It is regarded as a high hazard.

This risk assessment is a working document and will be formally reviewed on a regular basis. However, each scheduled review may be brought forward and changes made to school systems and processes in light of local infection rates and any other relevant considerations.

The COVID-19 Hierarchy of Control



The COVID-19 hierarchy of control has been used to support the Risk Assessment and considers exposure of children, employees and other members of the school community who could be infected.

Risk Matrix

The following Risk Matrix has been used to evaluate risks:

		LIKELIHOOD				
		VERY UNLIKELY	UNLIKELY	LIKELY	HIGH LIKELY	ALMOST CERTAIN
SEVERITY	NEGLIGIBLE	LOW	LOW	LOW	LOW	LOW
	MINOR	LOW	LOW	LOW	MEDIUM	MEDIUM
	SERIOUS	LOW	MEDIUM	MEDIUM	MEDIUM	HIGH
	SEVERE	LOW	MEDIUM	MEDIUM	HIGH	HIGH
	VERY SEVERE	MEDIUM	MEDIUM	HIGH	HIGH	HIGH

Outbreak Management Plan

The school will work closely with Warwickshire County Council and Public Health England regarding any positive cases of COVID-19. An Outbreak Management Plan has been created to support the school in developing responses to single cases, clusters and outbreaks of COVID-19. Where there is an outbreak further actions will need to be taken.

Triggers:

School raises concern about 2+ *linked* cases

5+ pupil cases within a year group within 5 days

10+ pupil cases across a school across a number of year groups within 5 days

5+ staffing cases, or fewer if impacting on the capacity of the school to operate

Risk Assessment

Who may be harmed? (exposed to COVID-19)	How might they be harmed? (by Covid-19)	What control measures are in place to reduce/prevent exposure to COVID-19?	Considering the controls, what is the level of risk?	Do you need to do anything else to control the risk?	Action to be taken and by whom?
1)EMPLOYEES	1.1) Employees do not know/understand the arrangements related to COVID-19.	<p>Headteacher has already asked all employees to resume Lateral Flow Testing before their first day back at work in the Spring term.</p> <p>Headteacher to remind staff of the above by email prior to the start of the Spring term.</p> <p>Updated Risk Assessment and Outbreak Management Plans to be shared with all staff.</p> <p>All employees attending INSET on 04.01.22 to receive a thorough briefing on current arrangements related to COVID-19 before the children return for the Spring Term – this will include an overview of this Risk Assessment, an explanation of logistics for September and an explanation of the Outbreak Management Plan.</p> <p>Headteacher will brief Midday Supervisors when they return to work on 05.01.21.</p> <p>Headteacher will brief employees on casual contracts and any agency supply staff when they start any work at the school.</p> <p>SMILES Manager to brief Playworkers.</p>	Low	Not at the moment - under constant review.	Headteacher email followed up by briefings.
	1.2) New employees are unfamiliar with mitigation procedures in place.	COVID-19 included in induction for all members of new staff.	Low	Not at the moment - under constant review.	Headteacher/SMILES Manager to ensure COVID-19 Risk assessment information included in induction
	1.3) New /expectant mothers at greater risk if infected.	Individual risk assessments completed for new/expectant mothers and mitigations put in place as identified.	Low	Not at the moment – no employees have informed	School Business Manager

				Headteacher of pregnancy. Staff member on Maternity Leave currently not due to return until the end of the academic year.	
	1.4) Exposure to other employees who may be infected.	<ul style="list-style-type: none"> *All staff must use hand sanitiser or thoroughly wash their hands on entry to and exit of the school building. *Increased hand washing and/or use of hand sanitiser throughout the day should now be regular practice. Hand sanitiser available widely across the school and staff are provided with a small hand sanitiser bottle to attach to their lanyard *Respiratory hygiene – continue to promote 'Catch it-Bin it-Kill it'. *Face coverings to be worn in communal areas and/or when at an interface with visitors/parents. *PPE to be used when administering First Aid, intimate care or supporting a child with COVID-19 symptoms. *Common touch points to be additionally cleaned each day. *Any shared equipment, eg. office phones, Lilac Room desk, to be cleaned with antiseptic surface wipes after use. *Staff to ensure thorough ventilation of all rooms in school. This must be natural fresh air flow - not the use of fans. *CO2 monitors are in operation in each classroom and in the staffroom. Staff must open all doors and windows immediately and alert the Headteacher and School Business Manager if there are any concerns around ventilation. *Twice weekly Lateral Flow Testing to resume, prior to the return to school. Enhanced LFTs for close contacts as per the latest guidance. *Full vaccination of staff, including boosters, to be encouraged. *Staff to social distance as best they can from each other, particularly when working with colleagues outside of their year group. 	Medium	Not at the moment - under constant review.	<p>Headteacher to provide frequent reminders.</p> <p>All staff are responsible for following control measures identified in this Risk Assessment and for alerting the Headteacher or another member of the Senior Leadership Team if there are any issues.</p>

		<p>*Ensure that all staff understand that those who have COVID-19 symptoms must not attend school in any circumstances and must take a PCR test asap.</p> <p>*Ensure that staff understand the procedures to be followed if they are a close contact for a positive COVID-19 case.</p> <p>*Ensure all staff understand how to report symptoms, possible exposure concerns and test results.</p> <p>*Ensure most current government and Warwickshire County Council guidance is being followed.</p> <p>*CPD and TA meetings to be held in the school hall with staff social distancing and staying within their Year group teams - TEAMS may also be used as an alternative. This will be kept under review.</p> <p>*Hall will be in use by the children at lunchtimes: Teachers may wish to allocate their classroom for staff within their year group to eat their lunch. The Staffroom may be used but numbers must be kept to a minimum. Weather permitting - staff may wish to eat lunch outside in the front playground when Reception children are eating in the hall or at any time during the lunchbreak in the 'Quiet area' behind the school garden.</p> <p>*Reduce capacity of staff room to promote social distancing.</p> <p>*Teachers to meet for PPA in the staffroom/Year 2 Learning Zone or similar areas of school if available as Lilac Room can be cramped and ventilation is poor due to positioning of windows.</p> <p>*School Office must not be overcrowded. 2 members of the Office Team plus a maximum of 2 additional members of staff 'passing through' eg. to use photocopier, check pigeon hole, obtain parent contact details etc. The Headteacher/Deputy Headteacher may need to work at the 3rd desk space in the school office if the Headteacher's office is being used for meetings, eg. Safeguarding, SEND.</p>			
	1.5) Exposure to virus through close interactions between employees and children	<p>*Ensure children use hand sanitiser/wash hands when entering or exiting the building and wash their hands frequently throughout the day.</p> <p>*Limit close contact as much as possible whilst still ensuring full delivery of the curriculum.</p> <p>*Ventilation of all rooms in school (natural air flow - not fans).</p> <p>*CO2 monitors are in operation in each classroom and in the staffroom. Staff must open all doors and windows immediately and alert the Headteacher and School Business Manager if there are any concerns around ventilation.</p> <p>*If children display COVID-19 symptoms they should be taken to the Lilac Room or, if appropriate, taken to a quiet place outside to wait. PPE must be worn by the member of staff caring for them. Maintain 2m</p>	Medium	Not at the moment - under constant review.	<p>Headteacher to provide frequent reminders.</p> <p>School Business Manager/ Caretaker to maintain supplies of sanitiser, disinfectant spray etc.</p>

		distance and contact parents to collect and get them PCR tested asap. If the Lilac Room is used it must be deep cleaned before being used again. Parents should wait for their child outside the main school entrance and the child taken through the Fire Doors leading to the Reception Outdoor classroom and around the outside of the school to meet their adult, *Limit use of shared equipment and clean items before returning to central storage using antiseptic wipes or disinfectant spray.			
	1.6) Exposure to members of the public (parents/visitors/other professionals) who may be infected	<p>*Limit visitors to the school site as much as practically possible.</p> <p>*One Open Morning for prospective parents has been booked with limited numbers of attendees. This will take the form of an escorted tour of a limited number of families (max 2 families per show round). All adults are expected to wear face coverings whilst indoors unless they are exempt.</p> <p>*Only essential, prebooked meetings with parents should happen inside the school building. Parents must social distance from staff and wear face coverings (unless medically exempt) at all times whilst on site.</p> <p>*Hand sanitiser to be used on entry/exit of the building.</p> <p>*Ventilation of all rooms in school (natural air flow - not fans).</p> <p>*Wherever possible use of large rooms, eg. classroom (after school), hall for meetings to ensure social distancing is in place.</p> <p>*Ensure that all visitors/parents understand that those who have COVID-19 symptoms must not attend school under any circumstances and must get a PCR test asap.</p> <p>*Ensure most current guidance is being followed.</p> <p>*Office staff to liaise with visitors at main entrance door. Visitors must remain outside wherever possible. When visitors do need to enter the building they must social distance and/or use the plastic screen to limit the exposure to office staff.</p> <p>*Any shared equipment to be cleaned with antiseptic surface wipes.</p> <p>*There are no off site visits planned which involve transport before this Risk Assessment is due to be reviewed. Any proposed off site visits must be discussed with the Headteacher and EVC Leader before being booked.</p> <p>All off site visits must be fully risk assessed to include control measures (e.g. hand washing, social distancing) for minimising the risk of exposure to COVID-19 virus whilst outside the controlled school environment. If control measures cannot be maintained then the visit will be deemed high risk and shall not be booked or go ahead.</p>	Medium	Not at the moment - under constant review.	<p>Headteacher to provide frequent reminders.</p> <p>Office staff to ensure all visitors understand control measures.</p> <p>Phase Leaders to liaise with Headteacher and External Visits Coordinator regarding any proposed visits.</p>
	1.7) Exposure to virus through close interactions	*Disinfectant spray to be available to clean touch points in communal areas - shared equipment in the staff room, toilets, as well as hand sanitiser.	Medium	Not at the moment - under	Headteacher to brief all staff at INSET

	between employees whilst using welfare facilities	*Staff encouraged to limit numbers in the staff room – see 1.4. *Outdoor areas of school to be made available for staff to take breaks if the weather permits. *Doors and windows to be opened to facilitate ventilation.		constant review.	and then provide frequent reminders.
	1.8) Repeated interactions for increasing amounts of time in places where people find it difficult to avoid one another	*Ensure staff understand the need to limit close interactions by avoiding spaces in school when they are crowded, eg. staffroom, around the photocopier, toilets.	Medium	Not at the moment - under constant review.	Headteacher to brief all staff at INSET and then provide frequent reminders.
	1.9) Extremely Clinically Extremely Vulnerable staff might be more susceptible to enhanced risk from the virus. Clinically Vulnerable staff might be more susceptible to enhanced risk from the virus.	*Review any individual Risk Assessments and look at ways to reduce risk in their working environment. *CV staff must continue to liaise with the Headteacher if they have concerns.	Medium	Not at the moment - under constant review.	Headteacher and Deputy Headteacher to meet with CEV staff. CV staff to liaise with Headteacher.
	1.10) Cleaning Contractors exposed to others in school who may be infectious. Cleaning Contractors at risk due to the nature of their role.	*Goldcrest to advise School Business Manager of any further control measures required.	Medium	Not at the moment - under constant review.	School Business Manager to liaise with Goldcrest as needed.
Who may be harmed? (exposed to COVID-19)	How might they be harmed? (by Covid-19)	What control measures are in place to reduce/prevent exposure to COVID-19?	Considering the controls, what is the	Do you need to do anything else to	Action to be taken and by whom?

			level of risk?	control the risk?	
2)PUPILS	2.1) Exposure to other pupils who may be infected/through close interactions	<p>*Hand sanitiser/hand washing on entering/exiting the building and regularly throughout the school day (specifically after lunch and break times).</p> <p>*Ensure parents are aware of the need to keep unwell children at home and to get PCR test if showing COVID-19 symptoms.</p> <p>*Ensure that staff know how to isolate unwell children showing COVID-19 symptoms and to contact parents, asking them to arrange PCR test.</p> <p>*Where not impacting on learning, limit use of shared equipment and clean items before returning to central storage eg., iPads, antiseptic surface wipes.</p> <p>*Ventilation of all rooms in school (natural air flow - not fans).</p> <p>*CO2 monitors are in operation in each classroom and in the staffroom. Staff must open all doors and windows immediately and alert the Headteacher and School Business Manager if there are any concerns around ventilation.</p> <p>Whilst Bubbles are no longer recommended (since September 2021) keeping year groups broadly separate yielded many benefits during the Autumn term. After much consideration it has been decided to continue to limit contact between year groups. This arrangements will not have a negative impact in teaching and learning.</p> <p>*Children will remain in their Year Group areas of school, including use of toilets.</p> <p>*Lunches – arrangements have been made which will allow each year group to eat a hot meal in the hall using a 'sitting' system. These will be reassessed by SLT on 05.01.22.</p> <p>*Children must not wander around school. If it is essential that they go outside of their year group 'area' they must be accompanied by a member of staff.</p> <p>*Years 1 and 2 will continue with their separate morning playtimes.</p> <p>*Only Reception to use the front playground and outdoor classroom. They can make use of the woods and school garden but only when children from KS1 are not using these areas.</p> <p>*All children can use the hall but only within their own year group</p> <p>*Assemblies: When not in Outbreak Management mode whole school assemblies can take place. Reception sitting in the front of the hall with a 2 metre gap and Year 1 sitting behind followed a 2 metre gap and Year 2 sitting at</p>	Medium	<p>Not at the moment - under constant review.</p> <p>SLT to meet to make further decisions on assemblies and lunchtimes on 05.01.22.</p>	<p>All staff to ensure children follow control measures and follow up any children showing symptoms with immediate effect.</p> <p>All staff follow control measures. Senior Leadership Team to monitor.</p>

		the back. All children facing the front. Reception staff to attend to support all children.			
	2.2) Exposure to virus through close interactions between pupils and staff who may be infected/ other visiting adults.	<p>*Ensure children and staff/visitors use hand sanitiser/wash hands when entering or exiting the building.</p> <p>* Limit close contact as much as possible whilst still ensuring full delivery of the curriculum.</p> <p>*Ventilation of all rooms in school (natural air flow - not fans).</p> <p>*CO2 monitors are in operation in each classroom and in the staffroom. Staff must open all doors and windows immediately and alert the Headteacher and School Business Manager if there are any concerns around ventilation.</p> <p>*Ensure staff/visitors are aware of these ventilation controls.</p> <p>*If children display COVID-19 symptoms then isolate them in the Lilac Room, maintain 2m distance and contact parents to collect and get them PCR tested asap.</p> <p>*Ensure that all staff/visitors understand that those who have COVID-19 symptoms must not attend school in any circumstances and must get PCR tested asap.</p> <p>*Ensure that staff/visitors understand the procedures to be followed if they are a close contact for a positive COVID-19 case.</p> <p>*Ensure all staff/visitors understand how to report symptoms, possible exposure concerns and test results.</p> <p>*Where not impacting on learning, limit use of shared equipment and clean items before returning to central storage eg. iPads.</p>	Medium	Not at the moment - under constant review.	
	2.3) Through virus transfer on most commonly touched surfaces	*Disinfectant spray and disposable paper towels/ disinfectant wipes available to regular clean commonly touched surfaces as appropriate.	Medium	Not at the moment - under constant review.	All staff
	2.4) New pupils unfamiliar with mitigations in place.	Staff to ensure that children understand by explaining what needs to be done and why, as well as supporting them through each step until they are able to follow mitigation arrangements.	Medium	Not at the moment - under constant review.	Class teachers Teaching Assistants
	2.5) Through offsite visits where control measures will vary.	*There are no off site visits involving transport planned before this Risk Assessment is due to be reviewed. Any planned off site visits must be discussed with the Headteacher and EVC Leader before being booked. All off site visits must be fully risk assessed to include control measures (e.g. hand washing, social distancing) for minimising the risk of exposure to COVID-19 virus whilst outside the controlled school environment. If	Low	Not at the moment - under constant review.	Phase Leaders, Headteacher and EVC Leader

		control measures cannot be maintained then the visit will be deemed high risk and shall not go ahead.			
Who may be harmed? (exposed to COVID-19)	How might they be harmed? (by Covid-19)	What control measures are in place to reduce/prevent exposure to COVID-19?	Considering the controls, what is the level of risk?	Do you need to do anything else to control the risk?	Action to be taken and by whom?
3) SMILES CLUBS RUN BY EXTERNAL PROVIDERS	3.1) Exposure to virus through close interactions between pupils and staff who may be infected	<ul style="list-style-type: none"> *Ensure children and staff use hand sanitiser/wash hands when entering or exiting the building and regularly during their time at club. * Limit close contact as much as possible.. *Ventilation of all rooms in school (natural air flow - not fans). *CO2 monitors are in operation in each classroom and in the staffroom. Staff must open all doors and windows immediately and alert the Headteacher and School Business Manager if there are any concerns around ventilation. *Ensure club staff are aware of these ventilation controls. *Ensure that all club staff understand that those who have COVID-19 symptoms must not attend school in any circumstances and must get PCR tested asap. *Ensure that club staff understand the procedures to be followed if they are a close contact for a positive COVID-19 case. *Ensure all club staff understand how to report symptoms, possible exposure concerns and test results. *Limit use of shared equipment and clean items before returning to central storage. 	Medium	Not at the moment - under constant review.	SMILES Manager to liaise with SMILES Playworkers
	3.2) Exposure to other pupils who may be infected/through close interactions	<ul style="list-style-type: none"> *Hand sanitiser/hand washing on entering building and leaving SMILES club. *Ensure parents are aware of the need to keep unwell children at home and to get PCR test if showing COVID-19 symptoms. *Ensure that staff know how to isolate unwell children showing COVID-19 symptoms and to inform the SMILES Manager who will contact parents, asking them to arrange PCR test. *Limit use of shared equipment and clean items before returning to central storage. *Ventilation of all areas used (natural air flow - not fans). *CO2 monitors are in operation in each classroom and in the staffroom. Staff must open all doors and windows immediately and alert the Headteacher and School Business Manager if there are any concerns around ventilation. 	Medium	Not at the moment - under constant review.	SMILES Manager to liaise with SMILES Playworkers

		<p>*SMILES Breakfast Club: Reception and Year 2 children will share the hall, using the blue room dividers to demarcate areas. Year 1 children will be accommodated in the area behind the hall between the Year 1 classrooms. Junior children will be accommodated in the music area. Playworkers will disinfect these areas, as well as the designated toilets, at the end of Breakfast Club.</p> <p>*SMILES After School Club: Infant children will be accommodated in a Year group area – see 'Clubs' list, available from the school office. Junior children will be accommodated in the Junior School rooms.</p>			
	3.3) Clubs run by external providers	<p>*Control measures needed to safely run a range of After School clubs have been identified and clubs run by external providers have restarted. *Providers have been briefed as to the school's expectations around COVID-19. *Children from different year groups may mix at these clubs Providers will be informed if a child attending their club tests positive and they are responsible for contacting parents of children who may be considered a close contact to a positive case.</p>	Medium		Headteacher, School Business Manager and PE Leader.
Who may be harmed? (exposed to COVID-19)	How might they be harmed? (by Covid-19)	What control measures are in place to reduce/prevent exposure to COVID-19?	Considering the controls, what is the level of risk?	Do you need to do anything else to control the risk?	Action to be taken and by whom?
4) PARENTS/ CARERS	4.1)Exposure to staff or pupils who are infected.	*Routine appointments with parents will be held virtually or by phone if possible. This will continue to be monitored.	Medium	Not at the moment - under constant review.	Headteacher to inform and remind parents of control measure through Newsletters.
	4.2)Exposure to other parents/carers who are infected.	<p>*Parents to be advised that they must not enter the school site if they have symptoms or have been tested positive for COVID-19. *There is no legal requirement for parents to wear face coverings outdoors. If a parent has an appointment to enter the school building they will be expected to wear a face covering, unless they are exempt.</p>	Medium	Not at the moment - under constant review.	Headteacher to inform and remind parents of control measure through Newsletters.

		<p>*Parents will be asked to respect others on the school site during drop off and collection in regards to social distancing.</p> <p>*One Way system to be kept in place based on positive response to the related question on the Summer Term Parent Questionnaire but not strictly enforced.</p> <p>*Start and end times of the day have reverted to pre-COVID-19 arrangements in force during 2020-21: Drop off between 8.45am and 8.55am Collection at 3.20pm.</p>			
Who may be harmed? (exposed to COVID-19)	How might they be harmed? (by Covid-19)	What control measures are in place to reduce/prevent exposure to COVID-19?	Considering the controls, what is the level of risk?	Do you need to do anything else to control the risk?	Action to be taken and by whom?
5) VISITORS INSIDE THE SCHOOL BUILDING Including: *Visiting Professionals eg. counsellor, County Music service, Speech and Language Therapist, SEND Supported, Educational Psychologist. *Governors *Maintenance Contractors *Parents attending school for appointments	5.1)Exposure to members of staff/other adults in school who are infected.	<p>*Limit visitors into the school building as much as practically possible.</p> <p>*Encourage social distancing and wearing of face coverings at all times whilst on site.</p> <p>*Hand sanitiser to be used on entry/exit of the building.</p> <p>*Common touch points to be additionally cleaned each day.</p> <p>*Ventilation of all rooms in school (natural air flow - not fans).</p> <p>*Wherever possible use of large rooms, eg. classroom (after school), hall for meetings to ensure social distancing is in place.</p> <p>*Ensure that all visitors/parents understand that those who have COVID-19 symptoms must not attend school under any circumstances and must get a PCR test asap.</p> <p>*Ensure most current guidance is being followed.</p> <p>*Office staff to liaise with visitors at main entrance door. When visitors do need to enter the building they must social distance and/or use the plastic screen to limit the exposure.</p> <p>*Any shared equipment to be cleaned with antiseptic surface wipes.</p>	Medium	Not at the moment - under constant review.	All staff to inform/ support visitors in following control measures.
	5.2)Exposure to pupils who are infected.	<p>*Ensure children and staff/visitors use hand sanitiser/wash hands when entering or exiting the building.</p> <p>* Limit close contact as much as possible whilst still ensuring full delivery of the curriculum.</p> <p>*Ventilation of all rooms in school (natural air flow - not fans).</p> <p>*Ensure staff/visitors are aware of these ventilation controls.</p> <p>*If children display COVID-19 symptoms then a member of staff must be alerted. They will isolate the child in the Lilac Room, maintain 2m distance and contact parents to collect and get them PCR tested asap.</p>		Not at the moment - under constant review.	All staff to inform/ support visitors in following control measures.

		<p>*Ensure that all staff/visitors understand that those who have COVID-19 symptoms must not attend school in any circumstances and must get PCR tested asap.</p> <p>*Ensure that staff/visitors understand the procedures to be followed if they are a close contact for a positive COVID-19 case.</p> <p>*Ensure all staff/visitors understand how to report symptoms, possible exposure concerns and test results.</p> <p>*Where not impacting on learning, limit use of shared equipment and clean items before returning to central storage eg. iPads, antiseptic surface wipes.</p>			
Who may be harmed? (exposed to COVID-19)	How might they be harmed? (by Covid-19)	What control measures are in place to reduce/prevent exposure to COVID-19?	Considering the controls, what is the level of risk?	Do you need to do anything else to control the risk?	Action to be taken and by whom?
6) WORK EXPERIENCE AND PGCE STUDENTS	See Section 1 - Employees	<p>*Work experience and PGCE students in school will be treated as employees and risk assessed as such. See section 1.</p> <p>*Two NLS work experience students have resumed Wednesday afternoon sessions in Year 2 and these will continue.</p> <p>*PGCE student due to train in Turquoise class from 20.01.22 to 11.03.21.</p>	Low	Not at the moment - under constant review.	Headteacher and Office Manager to separately Risk Assess NVQ student work experience.
Who may be harmed? (exposed to COVID-19)	How might they be harmed? (by Covid-19)	What control measures are in place to reduce/prevent exposure to COVID-19?	Considering the controls, what is the level of risk?	Do you need to do anything else to control the risk?	Action to be taken and by whom?
7) VOLUNTEERS		*Volunteers were contacted late in the Autumn term to check whether they wished to resume voluntary work. Those who have expressed an interest are renewing their DBS paperwork. Volunteers will be deployed as soon as DBS forms have been cleared and they have received an induction from the Headteacher. They will be based in individual classes.	Low	Not at the moment - under constant review	Headteacher and School Business manager to coordinate.