



# Telford Infant School

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Dear Parents and Carers,

## MANAGEMENT OF SMILES CLUB

Some of you may be aware that our SMILES Club Supervisor, Karen Gale, has recently left SMILES Club to take up a full time position much closer to her home. Karen was a highly valued member of our team and we were as sad to see her leave as she was to depart. Karen was very clear that she wanted to leave 'without a fuss' which is why we are informing you of this now.

I am writing to let you know that in the short term the day to day running of the club is being undertaken by my school office team, the SMILES Finance Officer and myself with 4 Playworkers very kindly stepping up to ensure that the day to day running of the club is as smooth as it can be.

This is not an easy task to absorb into our already very busy roles but we are doing our absolute best to keep the club ticking over whilst we recruit a new member of staff to lead the club and I ask you to be patient with us during this difficult time. For those parents who already have children in the club we ask that you contact the club with any urgent queries or messages by phoning the club direct on (07925 823386) rather than the emailing the SMILES account ([smilesclub@welearn365.com](mailto:smilesclub@welearn365.com)) which may not be accessed on a daily basis.

Please rest assured that SMILES will continue to offer the same high level of supervision, safeguarding, activities, nutrition etc. It is the time needed to administer the club that is likely to cause us some challenges.

The alternative option would be to close the club temporarily which is something we are determined to avoid due to the huge disruption this would cause to the children and yourselves, as well as to the staff employed by the club.

I would like to thank you for your understanding and patience in this matter.

Yours sincerely,  
*SA Oustayiannis*  
Mrs SA Oustayiannis  
Headteacher



Race equality

