



Telford Infant School

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5th October 2017

Dear Parents/Carers

We would like to invite you to attend a learning review for your child on:

Monday 16th of October **or** Wednesday 18th of October

You will be able to sign up for one 10 minute review with your child's class teacher, between 3.40pm and 6.20pm. This year we are trialling an online parents evening booking system.

To access this you need to go onto the internet and type in the web address;

<https://telfordinfant.parentseveningsystem.co.uk/v2/>

The online system will be available to book times from the 6th of October at 9.00am until the 12th of October at midnight. You do not need to bring confirmation of booking times with you as we will have this information in school.

At a parent forum meeting last year a number of parents said that they would prefer to attend without their children as these meetings can be an opportunity to discuss any concerns without them there. We are very keen to meet with all parents/carers and are happy for you to attend with or without your child, whatever suits your family. However, we are unable to supervise unattended children during your appointment.

Yours sincerely

Penny Malcolm
Office Manager



Race equality



The Griffin
Teaching School
Alliance

