



# Telford Infant School

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14<sup>th</sup> September 2017

Dear Parents and Carers,

## **PARENT FORUM AND PARENT TEACHER ASSOCIATION (PTA)**

**PTA - Thursday 14<sup>th</sup> September - 7pm**

**Parent Forum – Tuesday 10<sup>th</sup> October - 7pm**

I am writing to warmly invite you to become involved with our Parent Forum and/or our Parent Teacher Association (PTA) this year. The membership of both groups is made up of parents and carers of children attending Telford Infant School as well as staff. There are two meetings coming up in this half term to which you are very welcome to attend. Both meetings will be held in school. If you are interested please just turn up, we will be delighted to see you. Here is some information about each group:

### **PARENT FORUM - <http://www.telfordinfant.co.uk/parent-forum/>**

Our Parent Forum is a group of parents keen to have an effect on policy, thinking, systems and processes within the school for the benefit of the children. Meetings are held approximately every half term and are open to all. The agenda is prepared in advance of the meeting and includes items identified by both school and parents for discussion.

Examples of the type of topics discussed include School Dinners, Road Safety, Communication, Morning Routines. If there is a topic you are interested in exploring please contact the school office.

### **PTA - <http://www.telfordinfant.co.uk/parent-forum/>**

Our PTA is a group of parents and staff who work closely together to fundraise for the school and to arrange exciting events for both children and parents. Our Annual General Meeting is held every September. At this meeting a committee is elected to run the PTA consisting of a chair, a vice-chair, a treasurer, a secretary and a fair coordinator – sometimes these roles are shared. All parents and carers automatically become members of our PTA and are welcome to attend committee meetings on a regular or occasional basis. Helpers are always needed to support the events that are arranged throughout the year.

The types of things that are discussed at PTA meetings include the Christmas and Summer Fairs, Sponsored Bounces, various Discos, Quiz Nights, Great Big Bake-offs – the list goes on! We also agree how to best spend money that has been raised for the benefit of all our children. Our PTA can be contacted by emailing [telfordinfantsschoolpta@gmail.com](mailto:telfordinfantsschoolpta@gmail.com) or leave a message at the school office and someone will get back to you.

I do hope that you will consider joining one or both of our Parent groups. Whether you attend regularly or only from time to time you will always be made very welcome. Further information can be found on our school website [www.telfordinfant.co.uk](http://www.telfordinfant.co.uk) or please contact the school office.

Yours sincerely,

*SA Oustayiannis*

Mrs Siân Oustayiannis  
Headteacher